

Instructions for Using the Plan Review Crosswalk for Review of Local Mitigation Plans

Attached is a Plan Review Crosswalk based on the *Multi-Hazard Mitigation Planning Guidance Under the Disaster Mitigation Act of 2000*, published by FEMA, dated March 2004. This Plan Review Crosswalk is consistent with *44 CFR Part 201 – Mitigation Planning, Interim Final Rule* (the Rule), in accordance with the *Stafford Act* (42 U.S.C. 5165), and *44 CFR Part 78.5 – Flood Mitigation Plan Development*, in accordance with the *National Flood Insurance Act of 1968* (42 U.S.C. 4104c et seq).

SCORING SYSTEM

N – Needs Improvement: The plan does not meet the minimum for the requirement. Reviewer’s comments must be provided.

S – Satisfactory: The plan meets the minimum for the requirement. Reviewer’s comments are encouraged, but not required.

Each requirement includes separate elements. All elements of a requirement must be rated “Satisfactory” in order for the requirement to be fulfilled and receive a summary score of “Satisfactory.” A “Needs Improvement” score on elements shaded in gray (recommended but not required) will not preclude the plan from passing.

When reviewing single jurisdiction plans, reviewers may want to put an N/A in the boxes for multi-jurisdictional plan requirements. When reviewing multi-jurisdictional plans, reviewers may want to put an N/A in the prerequisite box for single jurisdiction plans.

States that have additional requirements can add them in the appropriate sections of the *Multi-Hazard Mitigation Planning Guidance* or create a new section and modify this Plan Review Crosswalk to record the score for those requirements.

Optional matrices for assisting in the review of sections on profiling hazards, assessing vulnerability, and identifying and analyzing mitigation actions are found at the end of the Plan Review Crosswalk.

The example below illustrates how to fill in the Plan Review Crosswalk.

LOCAL HAZARD MITIGATION PLAN REVIEW CROSSWALK

FEMA REGION III

Jurisdiction: Juniata County, Pennsylvania

Local Mitigation Plan Review and Approval Status

Jurisdiction: Juniata County, Pennsylvania	Title of Plan: Juniata County Multi-Jurisdictional Hazard Mitigation Plan	Date of Plan: July 2008
Local Point of Contact: Allen Weaver	Address: Courthouse P.O. Box 68 Mifflintown, PA 17059	
Title: Director, Juniata County Emergency Management Agency		
Agency: Juniata County Emergency Management Agency		
Phone Number: (717) 436-2181	E-Mail: aweaver@co.juniata.pa.us	

State Reviewer: Alan Tamm	Title: State Hazard Mitigation Planner	Date:
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FEMA Reviewer:	Title:	Date:
Date Received in FEMA Region III		
Plan Not Approved		
Plan Approved		
Date Approved		

LOCAL HAZARD MITIGATION PLAN REVIEW CROSSWALK

FEMA REGION III

Jurisdiction: Juniata County, Pennsylvania

Jurisdiction: Juniata County, Pennsylvania	NFIP Status*			CRS Class
	Y	N	N/A	
Beale Township	✓			
Delaware Township	✓			
Fayette Township	✓			
Fermanagh Township	✓			
Greenwood Township	✓			
Lack Township	✓			
Mifflin Borough	✓			
Mifflintown Borough	✓			
Milford Township	✓			
Monroe Township	✓			
Port Royal Borough	✓			
Spruce Hill Township	✓			
Susquehanna Township	✓			
Thompsontown Borough	✓			
Turbett Township	✓			

* Notes:

Y = Participating

N = Not Participating

N/A = Not Mapped

LOCAL MITIGATION PLAN REVIEW SUMMARY

The plan cannot be approved if the plan has not been formally adopted.

Each requirement includes separate elements. All elements of the requirement must be rated "Satisfactory" in order for the requirement to be fulfilled and receive a score of "Satisfactory." Elements of each requirement are listed on the following pages of the Plan Review Crosswalk. A "Needs Improvement" score on elements shaded in gray (recommended but not required) will not preclude the plan from passing. Reviewer's comments must be provided for requirements receiving a "Needs Improvement" score.

SCORING SYSTEM

Please check one of the following for each requirement.

N – Needs Improvement: The plan does not meet the minimum for the requirement. Reviewer's comments must be provided.

S – Satisfactory: The plan meets the minimum for the requirement. Reviewer's comments are encouraged, but not required.

Prerequisite(s) (Check Applicable Box)

Adoption by the Local Governing Body: §201.6(c)(5) and §78.5(f)

OR

Multi-Jurisdictional Plan Adoption: §201.6(c)(5) and §78.5(f) **AND**
Multi-Jurisdictional Planning Participation: §201.6(a)(3) and §78.5(a)

Planning Process

Documentation of the Planning Process: §201.6(b) and §201.6(c)(1) and §78.5(a)

Risk Assessment

Identifying Hazards: §201.6(c)(2)(i) and §78.5(b)

Profiling Hazards: §201.6(c)(2)(i) and §78.5(b)

Assessing Vulnerability: Overview: §201.6(c)(2)(ii) and §78.5(b)

Assessing Vulnerability: Identifying Structures: §201.6(c)(2)(ii)(A) and §78.5(b)

Assessing Vulnerability: Estimating Potential Losses: §201.6(c)(2)(ii)(B)

Assessing Vulnerability: Analyzing Development Trends: §201.6(c)(2)(ii)(C)

Multi-Jurisdictional Risk Assessment: §201.6(c)(2)(iii) and FEMA 299

	STAFFORD		FMA	
	NOT MET	MET	NOT MET	MET
Adoption by the Local Governing Body: §201.6(c)(5) and §78.5(f)				
OR				
Multi-Jurisdictional Plan Adoption: §201.6(c)(5) and §78.5(f) AND Multi-Jurisdictional Planning Participation: §201.6(a)(3) and §78.5(a)				
	N	S	N	S
Documentation of the Planning Process: §201.6(b) and §201.6(c)(1) and §78.5(a)				
	N	S	N	S
Identifying Hazards: §201.6(c)(2)(i) and §78.5(b)				
Profiling Hazards: §201.6(c)(2)(i) and §78.5(b)				
Assessing Vulnerability: Overview: §201.6(c)(2)(ii) and §78.5(b)				
Assessing Vulnerability: Identifying Structures: §201.6(c)(2)(ii)(A) and §78.5(b)				
Assessing Vulnerability: Estimating Potential Losses: §201.6(c)(2)(ii)(B)				
Assessing Vulnerability: Analyzing Development Trends: §201.6(c)(2)(ii)(C)				
Multi-Jurisdictional Risk Assessment: §201.6(c)(2)(iii) and FEMA 299				

Mitigation Strategy

Local Hazard Mitigation Goals: §201.6(c)(3)(i) and §78.5(c)

Identification and Analysis of Mitigation Actions: §201.6(c)(3)(ii) and §78.5(d)

Implementation of Mitigation Actions: §201.6(c)(3)(iii) and §78.5(d) and (e)

Multi-Jurisdictional Mitigation Actions: §201.6(c)(3)(iv) and FEMA 299

	STAFFORD		FMA	
	N	S	N	S
Local Hazard Mitigation Goals: §201.6(c)(3)(i) and §78.5(c)				
Identification and Analysis of Mitigation Actions: §201.6(c)(3)(ii) and §78.5(d)				
Implementation of Mitigation Actions: §201.6(c)(3)(iii) and §78.5(d) and (e)				
Multi-Jurisdictional Mitigation Actions: §201.6(c)(3)(iv) and FEMA 299				

Plan Maintenance Process

Monitoring, Evaluating, and Updating the Plan: §201.6(c)(4)(i) and §78.5(e)

Incorporation into Existing Planning Mechanisms: §201.6(c)(4)(ii)

Continued Public Involvement: §201.6(c)(4)(iii)

	STAFFORD		FMA	
	N	S	N	S
Monitoring, Evaluating, and Updating the Plan: §201.6(c)(4)(i) and §78.5(e)				
Incorporation into Existing Planning Mechanisms: §201.6(c)(4)(ii)				
Continued Public Involvement: §201.6(c)(4)(iii)				

Additional State Requirements*

Insert State Requirement

Insert State Requirement

Insert State Requirement

	STAFFORD		FMA	
	N	S	N	S
Insert State Requirement				
Insert State Requirement				
Insert State Requirement				

LOCAL MITIGATION PLAN APPROVAL STATUS

	STAFFORD		FMA	
	PLAN NOT APPROVED			

PLAN APPROVED		
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*States that have additional requirements can add them in the appropriate sections of the *Multi-Hazard Mitigation Planning Guidance* or create a new section and modify this Plan Review Crosswalk to record the score for those requirements.

See Reviewer's Comments

PREREQUISITE(S)

Adoption by the Local Governing Body

- **Multi-hazard Requirement §201.6(c)(5):** *[The local hazard mitigation plan shall include] documentation that the plan has been formally adopted by the governing body of the jurisdiction requesting approval of the plan (e.g., City Council, County Commissioner, Tribal Council).*
- **FMA Requirement §78.5(f):** *Documentation of formal plan adoption by the legal entity submitting the plan (e.g., Governor, Mayor, County Executive).*

Element	Location in the Plan (section or annex and page #)	Reviewer's Comments	SCORE			
			STAFFORD		FMA	
			NOT MET	MET	NOT MET	MET
A. Has the local governing body adopted the plan?	Appendix A, "Resolutions."					
B. Is supporting documentation, such as a resolution, included?	Appendix A, "Resolutions."					
SUMMARY SCORE						

Multi-Jurisdictional Plan Adoption

- **Multi-hazard Requirement §201.6(c)(5):** *For multi-jurisdictional plans, each jurisdiction requesting approval of the plan must document that it has been formally adopted.*
- **FMA Requirement §78.5(f):** *Documentation of formal plan adoption by the legal entity submitting the plan (e.g., Governor, Mayor, County Executive).*

Element	Location in the Plan (section or annex and page #)	Reviewer's Comments	SCORE			
			STAFFORD		FMA	
			NOT MET	MET	NOT MET	MET
A. Does the plan indicate the specific jurisdictions represented in the plan?	Section 1, pp. 9-10; and Appendix A, "Resolutions."					
B. For each jurisdiction, has the local governing body adopted the plan?	Section 1, pp. 9-10; and Appendix A, "Resolutions."					
C. Is supporting documentation, such as a resolution, included for each participating jurisdiction?	Appendix A, "Resolutions."					
SUMMARY SCORE						

Multi-Jurisdictional Planning Participation

- **Multi-hazard Requirement §201.6(a)(3):** *Multi-jurisdictional plans (e.g., watershed plans) may be accepted, as appropriate, as long as each jurisdiction has participated in the process ... Statewide plans will not be accepted as multi-jurisdictional plans.*
- **FMA Requirement §78.5(a):** *Description of the planning process and public involvement. Public involvement **may** include workshops, public meetings, or public hearings.*

Element	Location in the Plan (section or annex and page #)	Reviewer's Comments	SCORE			
			STAFFORD		FMA	
			NOT MET	MET	NOT MET	MET
A. Does the plan describe how each jurisdiction participated in the plan's development?	Executive Summary, pp. 1-5; Section 1, pp. 9-15; and Appendix B, "Public Participation."					
SUMMARY SCORE						

PLANNING PROCESS:

Documentation of the Planning Process

- **Multi-hazard Requirement §201.6(b):** *An open public involvement process is essential to the development of an effective plan. In order to develop a more comprehensive approach to reducing the effects of natural disasters, the planning process **shall** include:*
 - (1) An opportunity for the public to comment on the plan during the drafting stage and prior to plan approval;*
 - (2) An opportunity for neighboring communities, local and regional agencies involved in hazard mitigation activities, and agencies that have the authority to regulate development, as well as businesses, academia and other private and non-profit interests to be involved in the planning process; and*
 - (3) Review and incorporation, if appropriate, of existing plans, studies, reports, and technical information.*
- **Multi-hazard Requirement §201.6(c)(1):** *[The plan **shall** document] the planning process used to develop the plan, including how it was prepared, who was involved in the process, and how the public was involved.*
- **FMA Requirement §78.5(a):** *Description of the planning process and public involvement. Public involvement **may** include workshops, public meetings, or public hearings.*

Element	Location in the Plan (section or annex and page #)	Reviewer's Comments	SCORE			
			STAFFORD		FMA	
			N	S	N	S
A. Does the plan provide a narrative description of the process followed to prepare the plan?	Executive Summary, pp. 1-5; and Section 1, pp. 6, 9-15.					
B. Does the plan indicate who was involved in the planning process? (For example, who led the development at the staff level and were there any external contributors such as contractors? Who participated on the plan committee, provided information, reviewed drafts, etc.?)	Section 1, pp. 9-15; and Appendix B, "Public Participation."					
C. Does the plan indicate how the public was involved? (Was the public provided an opportunity to comment on the plan during the drafting stage and prior to the plan approval?)	Section 1, pp. 9-15; and Appendix B, "Public Participation."					
D. Was there an opportunity for neighboring communities, agencies, businesses, academia, nonprofits, and other interested parties to be involved in the planning process?	Section 1, pp. 9-15; and Appendix B, "Public Participation."					
E. Does the planning process describe the review and incorporation, if appropriate, of existing plans, studies, reports, and technical information?	Section 6, pp. 78-82.					
SUMMARY SCORE						

RISK ASSESSMENT: §201.6(c)(2): *The plan shall include a risk assessment that provides the factual basis for activities proposed in the strategy to reduce losses from identified hazards. Local risk assessments must provide sufficient information to enable the jurisdiction to identify and prioritize appropriate mitigation actions to reduce losses from identified hazards.*

Identifying Hazards

- **Multi-hazard Requirement §201.6(c)(2)(i):** *[The risk assessment shall include a] description of the type ... of all natural hazards that can affect the jurisdiction.*
- **FMA Requirement §78.5(b):** *Description of the existing flood hazard and identification of the flood risk, including estimates of the number and type of structures at risk, repetitive loss properties, and the extent of flood depth and damage potential.*

Element	Location in the Plan (section or annex and page #)	Reviewer's Comments	SCORE				
			STAFFORD		FMA		
			N	S	N	S	
A. Does the plan include a description of the types of all natural hazards that affect the jurisdiction? If the hazard identification omits (without explanation) any hazards commonly recognized as threats to the jurisdiction, this part of the plan cannot receive a Satisfactory score. Consult with the State Hazard Mitigation Officer to identify applicable hazards that may occur in the planning area.	Section 2, p. 16-46; and Appendix C, "Hazard Profiles", pp.C-1 to C-109.						
SUMMARY SCORE							

Profiling Hazards

- **Multi-hazard Requirement §201.6(c)(2)(i):** [The risk assessment **shall** include a] description of the ... location and extent of all natural hazards that can affect the jurisdiction. The plan **shall** include information on previous occurrences of hazard events and on the probability of future hazard events.
- **FMA Requirement §78.5(b):** Description of the existing flood hazard and identification of the flood risk,, and the extent of flood depth and damage potential.

Element	Location in the Plan (section or annex and page #)	Reviewer's Comments	SCORE			
			STAFFORD		FMA	
			N	S	N	S
A. Does the risk assessment identify the location (i.e., geographic area affected) of each natural hazard addressed in the plan?	Section 2, pp. 31-46; and Appendix C "Hazard Profiles", pp. C-1 to C-109, "General", "History", and "Maximum Threat."					
B. Does the risk assessment identify the extent (i.e., magnitude or severity) of each hazard addressed in the plan?	Section 2, pp. 24-46; Appendix C "Hazard Profiles", pp. C-1 to C-109. "Maximum Threat"					
C. Does the plan provide information on previous occurrences of each hazard addressed in the plan?	Section 2, pp. 24-46; Appendix C "Hazard Profiles", pp. C-1 to C-109, "History."					
D. Does the plan include the probability of future events (i.e., chance of occurrence) for each hazard addressed in the plan?	Appendix C "Hazard Profiles", pp. C-1 to C-109, "Probability."					
SUMMARY SCORE						

Assessing Vulnerability: Overview

- **Multi-hazard Requirement §201.6(c)(2)(ii):** *[The risk assessment shall include a] description of the jurisdiction’s vulnerability to the hazards described in paragraph (c)(2)(i) of this section. This description shall include an overall summary of each hazard and its impact on the community.*
- **FMA Requirement §78.5(b):** *Description of the existing flood hazard and identification of the flood risk, ..., and the extent of flood depth and damage potential.*

Element	Location in the Plan (section or annex and page #)	Reviewer's Comments	SCORE			
			STAFFORD		FMA	
			N	S	N	S
A. Does the plan include an overall summary description of the jurisdiction’s vulnerability to each hazard?	Appendix C “Hazard Profiles”, pp. C-1 to C-109, “Vulnerability.”					
B. Does the plan address the impact of each hazard on the jurisdiction?	Section 2, pp. 25-46; Appendix C “Hazard Profiles”, pp. C-1 to C-109.					
SUMMARY SCORE						

Assessing Vulnerability: Identifying Structures

- **Multi-hazard Requirement §201.6(c)(2)(ii)(A):** *The plan **should** describe vulnerability in terms of the types and numbers of existing and future buildings, infrastructure, and critical facilities located in the identified hazard area*
- **FMA Requirement §78.5(b):** *Description of the existing flood hazard and identification of the flood risk, including **estimates of the number and type of structures at risk, repetitive loss properties,***

Element	Location in the Plan (section or annex and page #)	Reviewer's Comments	SCORE			
			STAFFORD		FMA	
			N	S	N	S
A. Does the plan describe vulnerability in terms of the types and numbers of existing buildings (including repetitive loss structures) , infrastructure, and critical facilities located in the identified hazard areas?	Section 2, pp. 39-41; including Table 2-6					
B. Does the plan describe vulnerability in terms of the types and numbers of future buildings , infrastructure, and critical facilities located in the identified hazard areas?	Section 2, pp. 42-45, "Analyzing Development Trends".					
SUMMARY SCORE						

Assessing Vulnerability: Estimating Potential Losses

- **Multi-hazard Requirement §201.6(c)(2)(ii)(B):** *[The plan **should** describe vulnerability in terms of an] estimate of the potential dollar losses to vulnerable structures identified in paragraph (c)(2)(i)(A) of this section and a description of the methodology used to prepare the estimate*

Element	Location in the Plan (section or annex and page #)	Reviewer's Comments	SCORE					
			STAFFORD		FMA			
			N	S	N	S		
A. Does the plan estimate potential dollar losses to vulnerable structures?	Section 2, pp. 39-41; including Table 2-6							
B. Does the plan describe the methodology used to prepare the estimate?	Section 2, pp. 39-40							
SUMMARY SCORE								

Assessing Vulnerability: Analyzing Development Trends

- **Multi-hazard Requirement §201.6(c)(2)(ii)(C):** *[The plan **should** describe vulnerability in terms of] providing a general description of land uses and development trends within the community so that mitigation options can be considered in future land use decisions.*

Element	Location in the Plan (section or annex and page #)	Reviewer's Comments	SCORE					
			STAFFORD		FMA			
			N	S	N	S		
A. Does the plan describe land uses and development trends?	Section 2, pp. 42-45, "Analyzing Development Trends".							
SUMMARY SCORE								

Multi-Jurisdictional Risk Assessment

- **Multi-hazard Requirement §201.6(c)(2)(iii):** *For multi-jurisdictional plans, the risk assessment **must** assess each jurisdiction’s risks where they vary from the risks facing the entire planning area.*
- **FMA FEMA 299 Guidance:** *The Plan should be coordinated with, and ideally developed in cooperation with, all of the local jurisdictions within the geographical area.*

Element	Location in the Plan (section or annex and page #)	Reviewer’s Comments	SCORE				
			STAFFORD		FMA		
			N	S	N	S	
A. Does the plan include a risk assessment for each participating jurisdiction as needed to reflect unique or varied risks?	Section 2, pp. 27-39, Table 2-4, “Hazard Risk Assessment Matrix”; Appendix C “Hazard Profiles”, p. C-1.						
SUMMARY SCORE							

MITIGATION STRATEGY: §201.6(c)(3): *The plan shall include a mitigation strategy that provides the jurisdiction’s blueprint for reducing the potential losses identified in the risk assessment, based on existing authorities, policies, programs and resources, and its ability to expand on and improve these existing tools.*

Local Hazard Mitigation Goals

- **Multi-hazard Requirement §201.6(c)(3)(i):** *[The hazard mitigation strategy shall include a] description of mitigation goals to reduce or avoid long-term vulnerabilities to the identified hazards.*
- **FMA Requirement §78.5(c):** *The applicant’s floodplain management goals for the area covered by the plan.*

Element	Location in the Plan (section or annex and page #)	Reviewer’s Comments	SCORE			
			STAFFORD		FMA	
			N	S	N	S
A Does the plan include a description of mitigation goals to reduce or avoid long-term vulnerabilities to the identified hazards? (GOALS are long-term; represent what the community wants to achieve, such as “eliminate flood damage”; and are based on the risk assessment findings.)	Section 4, pp. 65-67; Appendix D “Mitigation Measures”.					
SUMMARY SCORE						

Identification and Analysis of Mitigation Actions

- **Multi-hazard Requirement §201.6(c)(3)(ii):** *[The mitigation strategy shall include a] section that identifies and analyzes a comprehensive range of specific mitigation actions and projects being considered to reduce the effects of each hazard, with particular emphasis on new and existing buildings and infrastructure.*
- **FMA Requirement §78.5(d):** *Identification and evaluation of cost-effective and technically feasible mitigation actions considered.*

Element	Location in the Plan (section or annex and page #)	Reviewer's Comments	SCORE			
			STAFFORD		FMA	
			N	S	N	S
A. Does the plan identify and analyze a comprehensive range of specific mitigation actions and projects for each hazard?	Section 4, pp. 65-69; and Appendix D "Mitigation Measures".					
B. Do the identified actions and projects address reducing the effects of hazards on new buildings and infrastructure?	Appendix D "Mitigation Measures".					
C. Do the identified actions and projects address reducing the effects of hazards on existing buildings and infrastructure?	Section 4, pp. 65-69; and Appendix D "Mitigation Measures".					
SUMMARY SCORE						

Implementation of Mitigation Actions

- **Multi-hazard Requirement: §201.6(c)(3)(iii):** *[The mitigation strategy section shall include] an action plan describing how the actions identified in section (c)(3)(ii) will be prioritized, implemented, and administered by the local jurisdiction. Prioritization shall include a special emphasis on the extent to which benefits are maximized according to a cost benefit review of the proposed projects and their associated costs.*
- **FMA Requirement §78.5(d):** *Identification and evaluation of cost-effective and technically feasible mitigation actions considered; and*
- **FMA Requirement §78.5(e):** *Presentation of the strategy for reducing flood risks and continued compliance with the NFIP, and procedures for ensuring implementation, reviewing progress, and recommending revisions to the plan.*

Element	Location in the Plan (section or annex and page #)	Reviewer's Comments	SCORE			
			STAFFORD		FMA	
			N	S	N	S
A. Does the mitigation strategy include how the actions are prioritized ? (For example, is there a discussion of the process and criteria used?)	Section 4, pp. 65-69; Appendix D "Mitigation Measures", p. D-1.					
B. Does the mitigation strategy address how the actions will be implemented and administered ? (For example, does it identify the responsible department, existing and potential resources, and timeframe?)	Appendix D "Mitigation Measures".					
B.1. Does the mitigation strategy address continued compliance with the NFIP?	Section 4, p. 66, goal – property protection					
C. Does the prioritization process include an emphasis on the use of a cost-benefit review (see page 3-36 of <i>Multi-Hazard Mitigation Planning Guidance</i>) to maximize benefits?	Section 4, pp. 68-69.					
C.1. Does the mitigation strategy emphasize cost-effective and technically feasible mitigation actions?	Section 4, pp. 68-69; and Appendix D "Mitigation Measures".					
SUMMARY SCORE						

Multi-Jurisdictional Mitigation Actions

- **Multi-hazard Requirement §201.6(c)(3)(iv):** *For multi-jurisdictional plans, there **must** be identifiable action items specific to the jurisdiction requesting FEMA approval or credit of the plan.*
- **FMA FEMA 299 Guidance:** *The Plan should be coordinated with, and ideally developed in cooperation with, all of the local jurisdictions within the geographical area.*

Element	Location in the Plan (section or annex and page #)	Reviewer's Comments	SCORE				
			STAFFORD		FMA		
			N	S	N	S	
A Does the plan include at least one identifiable action item for each jurisdiction requesting FEMA approval of the plan?	Appendix D "Mitigation Measures", p. D-1.						
SUMMARY SCORE							

PLAN MAINTENANCE PROCESS

Monitoring, Evaluating, and Updating the Plan

- **Multi-hazard Requirement §201.6(c)(4)(i):** *[The plan maintenance process **shall** include a] section describing the method and schedule of monitoring, evaluating, and updating the mitigation plan within a five-year cycle.*
- **FMA Requirement §78.5(e):** *Presentation of the strategy for reducing flood risks and continued compliance with the NFIP, and procedures for ensuring implementation, reviewing progress, and recommending revisions to the plan.*

Element	Location in the Plan (section or annex and page #)	Reviewer's Comments	SCORE				
			STAFFORD		FMA		
			N	S	N	S	
A. Does the plan describe the method and schedule for monitoring the plan? (For example, does it identify the party responsible for monitoring and include a schedule for reports, site visits, phone calls, and meetings?)	Section 5, pp. 70-75.						
B. Does the plan describe the method and schedule for evaluating the plan? (For example, does it identify the party responsible for evaluating the plan and include the criteria used to evaluate the plan?)	Section 5, pp. 70-71						
C. Does the plan describe the method and schedule for updating the plan within the five-year cycle?	Section 5, pp. 70-75.; and Figure 5-1, Appendix G						

SUMMARY SCORE

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Incorporation into Existing Planning Mechanisms

- **Multi-hazard Requirement §201.6(c)(4)(ii):** *[The plan shall include a] process by which local governments incorporate the requirements of the mitigation plan into other planning mechanisms such as comprehensive or capital improvement plans, when appropriate.*

Element	Location in the Plan (section or annex and page #)	Reviewer's Comments	SCORE				
			STAFFORD		FMA		
			N	S	N	S	
A. Does the plan identify other local planning mechanisms available for incorporating the requirements of the mitigation plan?	Section 5, pp. 70-75.						
B. Does the plan include a process by which the local government will incorporate the requirements in other plans, when appropriate?	Section 5, pp. 70-75.						
SUMMARY SCORE							

Continued Public Involvement

- **Multi-hazard Requirement §201.6(c)(4)(iii):** *[The plan maintenance process shall include a] discussion on how the community will continue public participation in the plan maintenance process.*

Element	Location in the Plan (section or annex and page #)	Reviewer's Comments	SCORE				
			STAFFORD		FMA		
			N	S	N	S	
A. Does the plan explain how continued public participation will be obtained? (For example, will there be public notices, an on-going mitigation plan committee, or annual review meetings with stakeholders?)	Section 5, pp. 70-75.						
SUMMARY SCORE							